



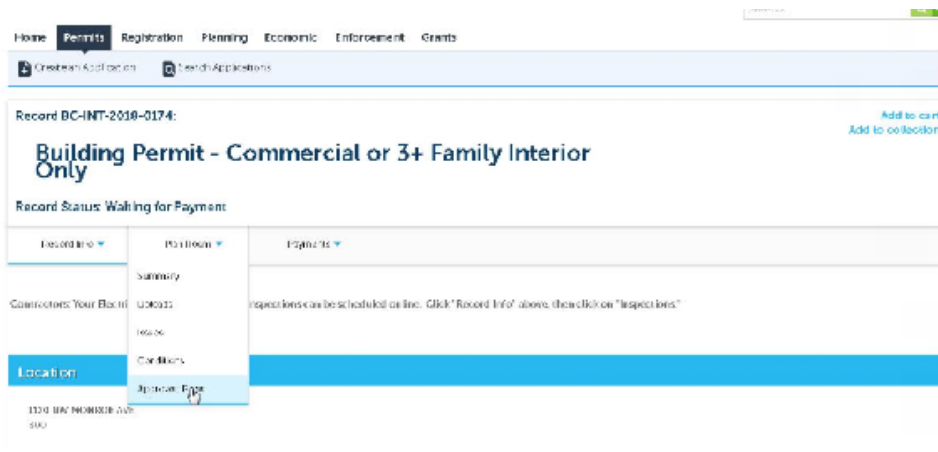
Downloading Approved Plans

APPROVED PLANS AT THE CLICK OF A MOUSE.

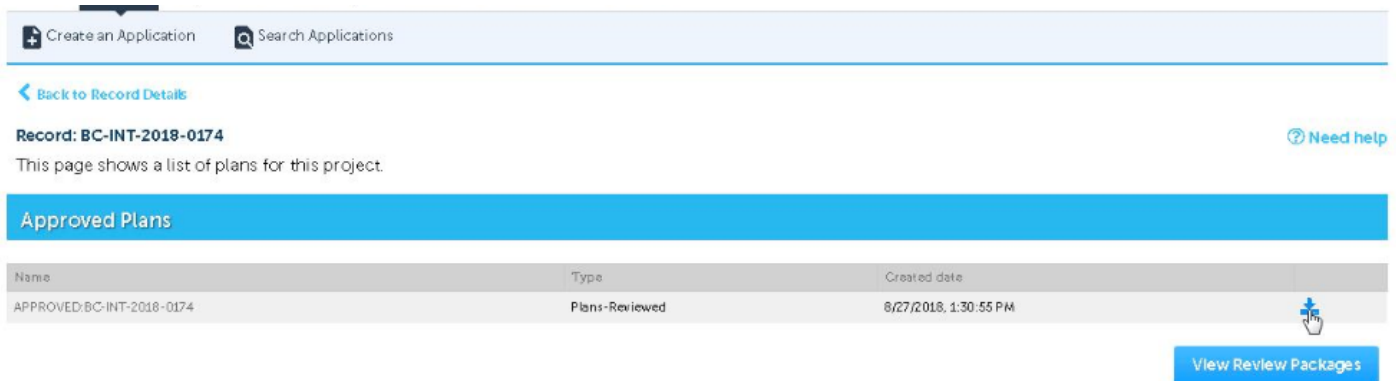
Downloading Approved Plans

Once your project has been approved, you can download the approved and stamped plans.

- 1) After you login to your Citizen Access account, you can find all of your permits under the "Permits" tab.
- 2) Click on the permit record you want to access.
- 3) Under the "Plan Room" tab, click on "Approved Plans."



- 4) The approved plans for this project will appear with a download icon next to the plan.
- 5) Click on the blue download icon to start the download.



Please note that one set of paper or digital plans will still need to be available at the construction site. (MI Building Code (2015); 107.3.1)