

THIS FORM IS NOT A PERMIT: A demolition permit *will not* be issued until the information submitted on this form has been reviewed *AND* the gas, electric, and water utilities have provided verification of shut-off/disconnect.

INSURANCE REQUIREMENT: A copy of an insurance certificate naming the City as additional insured and indicating the location of the project i.e., street address, *must be attached to this form*. The limits of the policy are to be \$1 million general liability and \$1 million auto. Statutory worker's compensation must also be included.

SURETY REQUIREMENT: Prior to the issuance of a demolition permit, surety (i.e., performance bond, letter of credit, cashier's check) must be provided equal to the contract cost of the demolition.

DEMOLITION CONDITIONS: The following standard conditions apply:

- A. No structure shall be removed from the premises in a whole or substantially whole condition. All buildings shall be demolished on the premises.
- B. Water services into commercial structures shall be capped and staked at the lot line or at a location designated by the Inspector.
- C. The sewer lateral, *and storm lateral if one exists*, shall be exposed and properly capped at the lot line or at a location designated by the inspector. **Backfilling is to be done only after inspected and approved by the City. Call 616-456-3047 to arrange an inspection from the Plumbing Inspector.**
- D. All structures and their foundations shall be completely razed to a level of two (2) feet below the ground surface or grade line and removed from the site.
- E. Concrete floors shall be broken to allow water to drain from the site.
- F. All basements and cellars or other areas below grade shall be filled and compacted to grade only with sound approved solid fill.
- G. All masonry, such as private sidewalks, driveways, driveway aprons or retaining walls, shall be removed unless such removal will create a hazardous condition or unless the owner has requested otherwise in writing.
- H. Wood partitions, stairways, furnaces, piping and other equipment, rubbish and debris located in basements or elsewhere on the property shall be removed from the site.
- I. Any damage to public sidewalks or any part of the street right-of-way shall be repaired or replaced to meet City Engineer standards.
- J. The lot shall be filled, compacted and graded to blend with surrounding property and sidewalk grades.
- K. Final fill shall be at least two inches of sandy loam, dirt or topsoil containing no brick, mortar or concrete pieces larger than two inches.

Address: _____	Perm Parcel No: 41-____-____-____-____
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I. Building Information

- A.** Number of Building(s) to be Demolished: _____
- B.** Will any buildings or structures remain? Yes No
If yes, explain: _____
- C.** Residential Structure Nonresidential Structure (Commercial, Industrial, Institutional, etc.)
- D.** Vacant Occupied
- E.1.** Main Building Size: _____ x _____
- E.2.** Number of Stories: _____
- F.1.** Accessory Building Size: _____ x _____
- F.2.** Number of Stories: _____

For Office Use Only	
Work to be Done _____	Approved By _____
Use Group Code _____	Building Permit Fee _____
Building Permit Number _____	<input type="checkbox"/> Cash <input type="checkbox"/> Check # _____
Building Permit Issued _____	<input type="checkbox"/> Credit Card _____

II. Site Information

- A. Distance of the building(s) to be demolished from a water body (lake, river, stream, drainage ditch)? _____ feet
- B. Total area of grading required to restore the site: Less than 1 acre More than 1 acre
- C. Distance of building(s) to be demolished from the street right-of-way (ROW)? _____ feet
- D. Will the demolition work require barricading of the sidewalk or street? Yes No
- E. Is a site sketch attached, showing all structures and site dimensions? Yes No

III. Property History and Use Information *This section should be completed by the property owner*

- A. **Previous/Current Use of Property:** _____
- B. **Reason for Demolition:**
 City Demolition Orders Is this a City Contract? Yes No
 Other Reason. Explain: _____
Are fire escrow funds involved? Yes No
Has the demolition been reviewed and approved by the Planning Department/Commission? Yes No
- C. **Future Use of Property:** _____
- D. **Demolition Contract Cost:** \$ _____

IV. Applicant Information

- A. **Property Owner** (If property owner is Permit Applicant, Check Here)
Name _____ Business Phone _____
Company _____ Fax _____
Address _____ Mobile Phone _____
City, State, Zip _____ Email _____
- B. **Contractor** (If Contractor is Permit Applicant, Check Here)
Name _____ Business Phone _____
Company _____ Fax _____
Address _____ Mobile Phone _____
City, State, Zip _____ Email _____
- C. **Applicant Information** (*Signature Required*, Contact Information Required if Applicant Not Indicated by Check Box Above)
Name _____ Business Phone _____
Company _____ Fax _____
Address _____ Mobile Phone _____
City, State, Zip _____ Email _____

For Residential Demolitions Only:
Builders Lic No _____ Exp Date _____ Add'l Contact Person _____
Fed Employer ID Number _____
If exempt, explain _____
MESC Employer Number _____
If exempt, explain _____
Workers Comp Insurance Carrier _____
If exempt, explain _____

IMPORTANT: "Section 23a of the State Construction Code Act of 1972, 1972 PA 230, MCL 125.1523a, prohibits a person from conspiring to circumvent the licensing requirements of this state relating to persons who are to perform work on a residential building or residential structure. Violators of Section 23a are subjected to civil fines."

Applicant Name (Please Print) _____ Applicant Signature _____

Driver's License No _____ Date _____

WARNING: ANY OMISSION OR MISREPRESENTATION OF FACT ON THIS DOCUMENT MAY RESULT IN THE REVOCATION OF THE BUILDING PERMIT AND/OR LEGAL ACTION BEING TAKEN